<General>

Scanning the Information on the Face of the Individual Number Card

01. Introduction (Scanning the Information on the Face of the Individual Number Card)

- This manual describes the procedure of " Scanning the Information on the Face of the Individual Number Card " in the Drone Information Platform System.
- Therefore, please refer to the manual when performing the necessary procedures.

02. Points to note when using the Drone Information Platform System

- If the operation of the Drone Information Platform System is interrupted (inactive state) for 60 minutes or longer, you will be required to restart the process. This security functions lowers the possibility of a third party viewing your screen and leaking your personal information while you are away from your computer or smartphone.

- If you are unsure of what information to enter in each form or how to enter it, hover your cursor over the ⓘ mark next to the name of the form item to see a description of the information to be entered in the form. (If you are using a smartphone, tap on it to display the description.)

- Do not press any browser buttons, such as "back" or "refresh", while using the system. Doing so may affect the normal functioning of the system.

- Do not attempt simultaneous login from multiple terminals; this may cause the system to malfunction.

- Please refer to the website of the Ministry of Land, Infrastructure, Transport and Tourism for detailed information regarding the unmanned Aircraft Registration System, the new system to achieve level 4, and other flight rules.
  *Click on the link to open the external site.

Scanning the information on the face of the Individual Number Card

The Drone Information Platform System can be linked to the Individual Number Card, allowing identity verification using the Individual Number Card when processing for a personal account. This manual explains how to scan the information on the face of the Individual Number Card when linking the card or verifying identity.

Depending on the device being used, the following patterns are available to scan the information on the face of the Individual Number Card. Detailed procedures for each pattern are described on the next and subsequent pages.

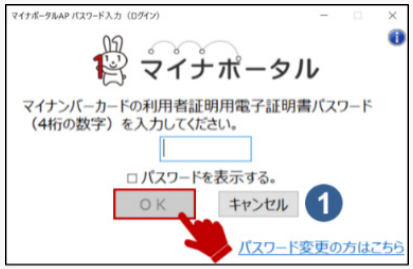
- Applying with a computer and scanning with an IC card reader (IC card reader authentication)
- Applying with a computer and scanning with a smartphone (2D barcode authentication)
- Applying with a smartphone and scanning with a smartphone

Scanning the information on the face of the Individual Number Card

(applying with a computer and scanning with an IC card reader)

To scan the information on the IC chip of the Individual Number Card with an IC card reader, you need to install the Myna Portal AP (application) on your computer. If you have not installed the application on your computer or if it has been some time since you installed it, review the installation and updating methods and be prepared in advance. For the advance preparations, refer to "Chapter 2: How to use Myna Portal (preparation for login using IC card reader/writer)" in the Myna Portal operation manual. *Click on the link to open the external site.

[Windows screen]



[macOS screen]

[Scanning procedure]

1. Make sure that the IC card reader is connected to the terminal.
2. Follow each procedure to initiate IC card reader authentication.
3. Follow the instructions on the procedure page, enter your 4-digit numeric PIN or 6 to 16-digit alphanumeric PIN, and press the "OK" button.
4. Once the information on the face of the Individual Number Card has been scanned, you will be taken to the next screen.

※ A 4-digit PIN is the one set by the applicant at the municipal office (digital certificate password for user authentication and assistance password for entering information on the face of the card). If you enter a wrong PIN three times, the service will be locked and momentarily unavailable.

※ The 6 to 16-digit alphanumeric PIN is the password for the digital certificate for signature set by the applicant himself/herself while receiving the Individual Number Card at the municipal office If you enter the wrong PIN five times, the service will be locked and momentarily unavailable.

※ To unlock, you will need to go through a procedure at the municipal office.

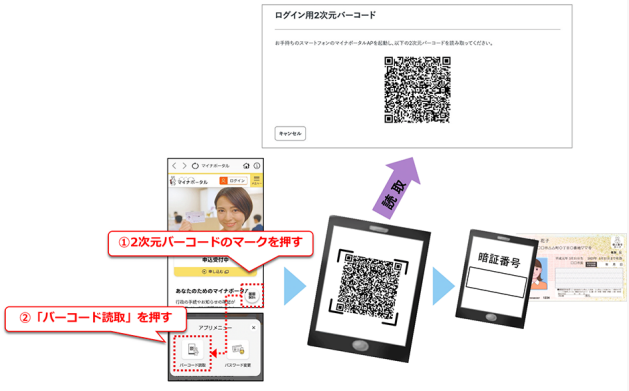
Scanning the information on the face of the Individual Number Card

(applying with a computer and scanning with a smartphone)

To scan with a smartphone, you need to install the Myna Portal AP (application) on your smartphone. If you have not installed the application on your smartphone, review the installation and update methods, and be prepared in advance. For the advance preparations, refer to "Chapter 2: How to use Myna Portal (2D barcode)" from the Myna Portal operation manual.

*Click on the link to open the external site.

[Scanning procedure]



1. Follow the instructions on the procedure page to display the 2D barcode o n your computer.
2. Launch the Myna Portal AP (application) on your smartphone.
3. Press the 2D barcode symbol in the lower right corner of the application scr een.
4. Press "Scan Barcode" to scan the 2D barcode.
5. Hold up the Individual Number Card against the smartphone.
6. Enter your 4-digit PIN or the 6 to 16-digit alphanumeric PIN, and press the "OK" button (once the information on the face of the Individual Number Ca rd has been scanned, you will be taken to the next screen.)

※ A 4-digit PIN is the one set by the applicant at the municipal office (digital certificate password for user authentication and assistance password f or entering information on the face of the card). If you enter a wrong PIN three times, the service will be locked and momentarily unavailable.

※ The 6 to 16-digit alphanumeric PIN is the password for the digital certificate for signature set by the applicant himself/herself while receiving the Individual Number Card at the municipal office If you enter the wrong PIN five times, the service will be locked and momentarily unavailable.

※ To unlock, you will need to go through a procedure at the municipal office.

Scanning the information on the face of the Individual Number Card

(applying with a computer and scanning with a smartphone)

To scan with a smartphone, you need to install the Myna Portal AP (application) on your smartphone. If you have not installed the application on your smartphone, review the installation and update methods, and be prepared in advance.
Refer to the following for the preliminary preparation procedures
Myna Portal operation manual: "Preparing to log in using a smartphone browser - for Android"
Myna Portal operation manual: "Preparing to log in using a smartphone browser - for iPhone"

*Click on the link to open the external site.

[Scanning procedure]

1. Follow the instructions on the procedure page to launch Myna Portal AP (application) and log in to the application.
2. Enter your 4-digit numeric PIN or 6 to 16-digit alphanumeric PIN, and press the "OK" button.
3. Follow the instructions displayed in the application to set up your Individual Number Card with your smartphone.
4. Press the "Start Scanning" button.
5. Once the information on the face of the Individual Number Card has been scanned, you will be taken to the next screen.

※ The 6 to 16-digit alphanumeric PIN is the password for the digital certificate for signature set by the applicant himself/herself while receiving the Individual Number Card at the municipal office If you enter the wrong PIN five times, the service will be locked and momentarily unavailable.
※ To unlock, you will need to go through a procedure at the municipal office.